YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution V.K.V. GOVERNMENT DEGREE COLLEGE

- Name of the Head of the institution Dr. KUNCHE PEDDI RAJU

- Designation PRINCIPAL

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 9849711253

- Mobile No: 9849711253

- Registered e-mail jkcrjuec.kothapeta@gmail .com

- Alternate e-mail kpraju.9849@gmail.com

- Address 6-111 Kowshik Road

- City/Town EAST GODAVARI

- State/UT ANDHRA PRADESH

- Pin Code 533223

2.Institutional status

- Affiliated / Constitution Colleges Affiliated

- Type of Institution Co-education

- Location Rural

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University   **ADIKAVI NANNAYA UNIVERSITY**

- Name of the IQAC Coordinator   **Dr. KONDA ANKAMA RAO**

- Phone No.   **08855243440**

- Alternate phone No.   **08855243440**

- Mobile   **9440015140**

- IQAC e-mail address   **vkvnaac2020@gmail.com**

- Alternate e-mail address   **araokonda@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://gdckothapeta.edu.in/

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://drive.google.com/file/d/1Byh5QZlyG-K-b_IEtcGmhcAZQnJKkgBn/view?usp=sharing

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**B**	**2.43**	**2023**	**02/11/2023**	**01/11/2028**
Cycle 2	**B**	**2.13**	**2014**	**21/05/2014**	**04/05/2019**
Cycle 1	**B**	**72**	**2006**	**21/05/2006**	**22/05/2011**

6.Date of Establishment of IQAC   **28/07/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File]

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Significant Contribution made by IQAC AY 2021-2022 1. IQAC encouraging all the departments to observe National / International Important days which are suitable to their departments along with the students and encourages all the departments to made functional MOUs with other colleges/organizations. 2. Introduction to certificate/Add-on programes by the various departments for the benefit of the students. IQAC encourages all the departments to conduct extension activities with the students to community service. 3. IQAC encouraging the departments to conduct national/ international seminars /webinars /workshops and encouraged staff to register for Ph.D to promote research and encourages all the faculty to publish research papers in various UGC care Journals. 4. IQAC Conducting orientation programs to the teaching and non-teaching staff in the beginning of Academic year and encouraging all the departments to conduct field trips/industrial tours for the students to improve practical knowledge of the students. 5. IQAC encouraged staff to do RC and OC courses conducted guest lecturers in various subjects and encouraged staff and students to do MOOCS courses and conduct bridge courses to the newly admitted students in the college every year.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Feedback From Stakeholders	Feedback is Collected from stakeholders of the college and Evaluated. Action taken reports were prepared.
Conduct Periodical Meetings	IQAC conducting meetings periodically and recorded action taken report and resolutions for the next meeting.
Online and ICT enable teaching	All the staff members are effectively using Online and ICT teaching in various platforms like Zoom, WebEx, Google meet etc.
Organizing seminars/workshops/webinars	Majority departments are conducting webinars on subject oriented topics and general topics.
Conducting certificate courses	All the departments are conducting certificate courses to enhance the knowledge of the student's relevant to the current developments.
Result Improvement	All the departments in the college are conducting remedial classes for the slow learners to improve their result in the semester examinations.
Conducting Industrial tours and field trips	IQAC encouraging all the departments to conduct field trips/industrial tours for the students to improve practical knowledge of the students.
Extension Activities	IQAC encouraging all the departments to conduct extension activities with the students to community service
Celebrating National/International Important days	IQAC encouraging all the departments to celebrate National/International Important

	days which are suitable to their departments along with the students.
Functional MOUs	IQAC encouraging all the departments to made MOUs with other colleges/organizations.
Faculty Improvement programmes	IQAC conducting faculty improvement programmes for both teaching and non-teaching faculty.
Faculty Improvement programmes	IQAC conducting faculty improvement programmes for both teaching and non-teaching faculty.

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	V.K.V. GOVERNMENT DEGREE COLLEGE
• Name of the Head of the institution	Dr. KUNCHE PEDDI RAJU
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9849711253
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• Address	6-111 Kowshik Road
• City/Town	EAST GODAVARI
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• Type of Institution	Co-education
• Location	Rural
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• Name of the Affiliating University	ADIKAVI NANNAYA UNIVERSITY
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Extension Activities	IQAC encouraging all the departments to conduct extension activities with the students to community service
Celebrating National/International	IQAC encouraging all the departments to celebrate

Important days	National/International Important days which are suitable to their departments along with the students.
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13.Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	15/03/2024

15.Multidisciplinary / interdisciplinary

In multidisciplinary education various departments in the college will cover a wide range of subjects and help students better understand how different subjects of study correlate when it comes to real-life applications. Based on the National Education Policy 2020 recommendations the establishment of large multidisciplinary HEIs is required in or near every district by 2030. Multidisciplinary HEIs may also seek collaboration if they want to add more programmes and expand. Integrated programmes will be able to give a combination of benefits from two degrees to students. "A multidisciplinary institution should not only have different departments, but also imaginative and flexible

curricular structures to enable creative combinations of disciplines for study." Our Institution VKV Government Degree College, Kothapeta, Dr BR Ambedkar Konaseema District, is affiliated to Adikavi Nannayya University, Rajamahendravaram, East Godavri District, Andhrapradesh. Our college is functioning under the purview of Commissioner of Collegiate Education, Andhrapradesh. Being a non-autonomous and rural background college we have restrictions to turn our institution as multidisciplinary.

16.Academic bank of credits (ABC):

Continuing the chain of building transformative educational setup, UGC has introduced the "Academic Bank of Credits" (ABC). It helps faculty to manage & check the credits earned by students. Objectives of ABC… To promote student-centric education Focus on learner-friendly teaching approaches Implement an inter-disciplinary approach Allow students to learn the best courses of their interest Enable students to learn at their own pace Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. There will be "multiple exits" & "multiple entries" points during the higher education tenure & credits will be transferred through the ABC seamlessly. ABC can be considered as an authentic reference to check the credit record of any student at any given point in time. Thus, the concept of ABC is fuel to boost the efficiency of faculty and help students embrace a multi-disciplinary educational approach. The idea is to make students "skillful professionals" and help their overall growth. Our Institution VKV Government Degree College, Kothapeta, Dr BR Ambedkar Konaseema District, is affiliated to Adikavi Nannayya University, Rajamahendravaram, East Godavri District, Andhrapradesh. Our college is functioning under the purview of Commissioner of Collegiate Education, Andhrapradesh. Being a non-autonomous and rural background college we have restrictions to implement Academic Bank of Credits (ABC) system in our institution.

17.Skill development:

Our Institution VKV Government Degree College, Kothapeta, Dr BR Ambedkar Konaseema District, is affiliated to Adikavi Nannayya University, Rajamahendravaram, East Godavri District, Andhrapradesh. Our college is functioning under the purview of

Commissioner of Collegiate Education, Andhrapradesh. Being a non-autonomous college we should follow the APSHE, CCE and University guidelines to implement skill development courses on our institution. In our college the skill development courses for Degree students are as follows: S.No. Course Semester Skill development course 1. I B. Sc I 1. Electrical Appliances 2. HVPE (LSC) 1. Plant Nursery (for BZC) 2. HVPE (LSC) II 1. Information & Communication Technology(LSC) 2. Solar Energy 3. Dairy Technology 2. I B.Com I 1. Insurance Promotion 2. HVPE (LSC) II 1. Information Technology(LSC) 2. Business Communication 3. Advertising 3. I B.A I 1. Tourism Guidance 2. HVPE (LS) II 1. Information Technology(LSC) 2. Survey and Reporting 3. Social work 4.   II B. Sc   III   1. Analytical skills (LSC) 2. Environmental Education (LSC) 1. Poultry Forming(BZC) 2. Environmental Education (LSC) 5 II B.Com III 1. Financial Markets 2. Retailing 6 II B.A III 1. Analytical skills (LSC) 2. Environmental Education (LSC)

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Education System is properly balanced with the integration of knowledge and skills in an appropriate manner. In today's education, organisation of knowledge content "what to know" has taken over the best of knowledge seeking 'inquiry', i.e., "how to know". The entire Indian Knowledge Tradition has always focused on 'how' rather than 'what'. Not only the skills to use the technologies, but also the life skills to use the knowledge in life, are very important. IKS in simple words teaches us how to inquire? In what way? To what extent? Fundamental sutras will guide and re-orient our thinking process. Integration process involves the basic introduction to IKS, it's nature and structure, Scope & History, amalgamation of fundamental IKS concepts into the modern textbooks, and finally developing Indian Thought Models based on available IKS literature, and their application into various contemporary problems solving methods. In the context of IKS or IKS based education, Indian Languages play a very crucial role. The IKS is understood with the understating of basic categories. Such basic categories of any Indian Knowledge System are expressed through Indian Language terms   Our Institution VKV Government Degree College, Kothapeta, Dr BR Ambedkar Konaseema District, is affiliated to Adikavi Nannayya University, Rajamahendravaram, East Godavri District, Andhrapradesh. Our college is functioning under the purview of Commissioner of Collegiate Education, Andhrapradesh. Being a non-autonomous and rural background

college we should follow the APSCHE, CCE and University guidelines to implement Appropriate Integration of Indian knowledge system. Our college is bound to follow curriculum designed by the APSCHE and University. In our institution knowledge is shared to the students through regional language Telugu and English. Our college offers Telugu is the second language to all students. English language is compulsory to all the students as per University curriculum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our Institution VKV Government Degree College, Kothapeta, Dr BR Ambedkar Konaseema District, is affiliated to Adikavi Nannayya University, Rajamahendravaram, East Godavri District, Andhrapradesh. Our college is functioning under the purview of Commissioner of Collegiate Education, Andhrapradesh. Being a non-autonomous institution we are implementing outcome based education in our college. The key to success in outcome based education is clarifies, for both teachers and students to understand what is expected from them. Outcome based education aims to create a clear expectation of results that student must achieve. The outcome based education includes skills, knowledge and attitude. Outcome based education focuses on results rather than learning process. In our college students are given clear objectives in each subject and implements regular evaluation process. Students receive personalised feedback on how well they have to achieve those goals by each department. Each department of our college announces course objectives and outcomes in each subject to the students and we implement a mechanism for achieving the outcome from students through assignments, student seminars etc. Our college also announces programme outcomes and programme specific outcomes to students by all departments and we implement mechanism to achieve them. Our college adopts feedback mechanism and collects feedback from all the stake holders, evaluated and action taken reports were prepared. Our institution conducts student satisfaction survey and this also taken into consideration for implementing effective outcome based education.

20.Distance education/online education:

Our Institution VKV Government Degree College, Kothapeta, Dr BR Ambedkar Konaseema District, is affiliated to Adikavi Nannayya University, Rajamahendravaram, East Godavri District, Andhrapradesh. In our college Ambedkar Open University study centre was established in 2010 which offers undergraduate non-Science courses in distance mode.
LERNER SUPPORT CENTER NO :116 ESTD ;1997 Academic year 2022-2023

The motto of the University is "EDUCATION FOR ALL". Principal Dr.K.P.Raju Coordinator S. Arun Kumar TEACHING STAFF M. Satyam, Lecturer in History K. Chinna Babu, Lecturer in Economics M. Srinivasa Rao, Lecturer in Political Science P. Kantha Raju, Lecturer in Public Administration B. Lakshman Rao, Lecturer in Sociology S. Rajendra Praasad, Lecturer in Telugu B. Subbalakshmi, Lecturer in English A. R. G.V.N.M.K. Eswar Rao, Lecturer in Zoology
NON TEACHIN STAFF B. Chandra Sekhar, JACT A. Ganga Raju, Attender Singh Sonu Bahadur, Night watchman B. Bangarayya, sweeper   Courses offered   B.A {English and Telugu medium} B.COM {English and Telugu medium} B.COM computers {English and Telugu medium} B.SC BZC {English and Telugu medium} B.SC MPC {English and Telugu medium} B.SC COMPUTERS {English and Telugu medium}   PRESENT STERENGTH OF THE STUDY CENTER YEAR GROUPS STERNGTH I Year {From 2021-2024} B.A, B.Com, B.Sc 184 II Year {From 2020-2023} B.A, B.Com, B.Sc 159 III Year {From 2019-20022} B.A, B.Com, B.Sc 156   TOTAL   499

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**7**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**399**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**175**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**133**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**24**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**24**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**12**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1339293**
4.3 Total number of computers on campus for academic purposes	**71**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The V. K. V. Government degree college, Kothapeta is affiliated to AKNU to improve the quality of curriculum to students academic levels, it is added with institutional practices as for the vision, mission and objectives of the institution. IQAC prepares institutional plan for the whole year in consultation with all the departments and academic cell. Every department conducts meetings and prepare plan of action based on institutional plan and academic calendar given by the university.

IMPLEMENTATION: Syllabus and academic calendar given by the university are kept in the college website and it was followed by all the departments in the college. The curriculum is delivered to students according to teaching plan prepared by teacher for every semester.

MENTORING SYSYEM: Student-mentor system is operating in the college as institutional best practice, with each faculty member is allotted around 20 students to monitor overall development of the students. Mentors (class teachers) identify the slow learners, moderate learners and advanced learners to continuously monitor the progress of students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1DT2V0rk9x0K-Zru_XAo7YPU6bAHItW5b/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our V. K. V. Government degree college, Kothapeta follows the academic calendar published by AKNU. The class work of 1st semester of all programs begin in the month of October and the class work of 3rd and 5th semester commences in the month of October The class work of 4th and 6th semesters commence in the month of March and The class work of II semesters of all programs commences in the month of June for the academic year 2022-2023. As per the academic calendar given by the AKNU the midterm exams will be scheduled. Dates for conducting student seminars in every semester decided by each and every department. The results of

midterm exams are discussed with students and displayed in every department notice board. The continuous internal Evaluation will be strictly implemented in the college as per the guidelines given by CCE and AKNU. After the midterm examinations marks sheets are prepared and submitted to the examination department of the University.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/file/d/1xIlnTouLL X2m45TtVJy79N88FngCQpBF/view?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

399

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

140

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The V. K. V. Government degree college, Kothapeta integrates cross-cutting issues relevant to Professional Ethics, Gender, Human

values, Environment and sustainability into the curriculum.

Professional Ethics:

• Professional Ethics are taught to students as part of their holistic department.

• Importance for group work is being taught moral and ethical values are integral part of education of the students.

Gender equality:

•To maintain equality among students and staff the anti Ragging cell is functioning in the college.

• Women development cell organizes gender awareness programmes such as female foeticide, save girl child activities.

Human values:

• Students participate in various social activities like Blood donation camp, Swatch Bharat and Rallies for awareness regarding infectious diseases like typhoid and Dengue etc.

Environment and Sustainability:

• Environment sustainability is a part of study in the curriculum.

• As prescribed in the curriculum, students have" Foundation courses" in the curriculum, which helps to create awareness about the ecosystem.

• Tree plantation program

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

304

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

304

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni　　　　**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/1-l_8eWA2K Bs2Q0x8J6z70JOt1yVljUUF/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

290

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

70

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The V. K. V. Government degree college, Kothapeta is affiliated to Adikavi Nannaya University to improve the quality of curriculum to local needs and students academic levels, it is added with institutional practices as for the vision, mission and objectives of the institution. IQAC prepares institutional plan for the whole year in consultation with all the departments and academic cell. The institutional plan provides plan of action for curriculum delivery. Every department conducts meetings and prepare plan of action based on institutional plan and academic calendar given by the university.

Career guidance classes and competitive examination training is offered to the advance learners in the last hour of the time table and major departments contributed in this programme to enlighten the students. Remedial coaching and study hours are conducting for slow learners by all the departments in the college during the academic year 2022-23.

File Description	Documents
Link for additional Information	[https://drive.google.com/file/d/1LzulLwgM5 4lkTj6t7mVyAFtX9-8_3WGm/view?usp=sharing](https://drive.google.com/file/d/1LzulLwgM54lkTj6t7mVyAFtX9-8_3WGm/view?usp=sharing)
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
399	**24**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The VKV Government Degree College has implemented Learner centric methodology for effective transfer of knowledge to the students. Students are involved in experimental learning, participative learning and problem solving methodologies using enhanced learning ICT tools.

Learning centric methodologies are implemented by the college for effective transfer of knowledge to the students. The ICT learning tools such as social networking sites, blended learning platforms are utilized by the faculty of the institution. The student centric methods are adopted by the college.

All the faculty members are using PPTs to teach the students.

Experimental Learning: The well equipped science and computer Labs provide experimental learning experience to the students. All the students both individual and group get hands on working experience on experiments in practical classes. The arts departments conducts field visits, heritage trips, debates and socio-political awareness programs which helps the students to gain hands on experience.

Participative Learning: The students are involved in participative learning activities such as seminars, group discussions, debates essay writing, assignments and poster presentation those are enhancing the skills of students.

Problem Solving: the students are encouraged to participate in charts and model preparation, which enhance their critical thinking and problem solving abilities of students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1J_Si8xnNjJgHP2lzeav-31YQUT1fn9pt/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The V. K. V. Government degree college, Kothapeta is affiliated to Adikavi Nannaya University to improve the quality of curriculum to local needs and students academic levels, it is added with institutional practices as for the vision, mission and objectives of the institution. IQAC prepares institutional plan for the whole year in consultation with all the departments and academic cell. The institutional plan provides plan of action for curriculum delivery. Every department conducts meetings and prepare plan of action based on institutional plan and academic calendar issued by the university.

The college has provision with three digital class rooms along with touch screen boards and Wi-Fi connection. Portable LCD projector, virtual class room and MANA TV room to enlighten the students with LMS videos. All the departments utilizing these facilities available in the college and implementing ICT enabled teaching for the benefit of the students with PPTs and online subject videos. Students are encouraged to prepare PPTs to deliver their student seminars.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/15ZSX6JMPu Yt10lkxFuxqZGRNXJQy4Rn5/view?usp=sharing

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The VKV Government Degree College, Kothapeta, is affiliated to AKNU, Rajamahendravaram. The institution follows the academic calendar of the University. The college constitutes examination committee which conducts internal and external examinations as per the schedule given by University.

The institution is addressed promptly all the examination grievances if any and Grievance Redressal mechanism is implemented in three level perusing pattern such as Departmental, Institutional and University.

After evaluation answer scripts are shared to the students and assessment pattern is discussed if there are any discrepancies they are immediately rectified. In case they are not satisfied with the evaluation and clarification from the concerned faculty they may approach Head of the department. Even if they are having opinion that has not been addressed justly, they may approach examination convener or vice principal. If the student feels aggrieved with the redressal measure of the concerned faculty the examination convener or vice principal may appeal to the Grievance committee of the college with written complaint. If the Grievance committee suggests a revaluation it will be done by a senior faculty of the subject in the presence of student and the marks awarded therein will be considered as final.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/19tly1toBp 25CbgZ4iJZdolDnxp58B3os/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The VKV Government Degree College, Kothapeta, is affiliated to AKNU, Rajamahendravaram. The institution follows the academic calendar of the University and procedure of conducting Continuous Internal Assessment as prescribed by the APCCE and APSHE. The college constitutes examination committee which conducts internal and external examinations as per the schedule given by University.

Being the University implementing choice based credit system students are examined in two categories of examination pattern one is two internal examinations for 25 % which includes the performance of students in co-curricular activities like assignments, student seminars, swatch bharath etc test and student attendance called as CIA second is external examination for 75% of total marks.

The institution is addressed promptly all the examination grievances if any and Grievance Redressal mechanism is implemented in three level perusing pattern such as Institutional and University.

The Grievance committee suggests a revaluation it will be done by a senior faculty of the subject in the presence of student and the marks awarded therein will be considered as final.

Students are given an opportunity for re-evaluation and re-totaling of marks who are not satisfied with the result announced and given by the University as per the University examination rules and regulations.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1b2nm8KCd9 R549_leQ0bxeofhC-Fx6-_c/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The VKV Government Degree College, Kothapeta, Dr B.R Ambedkar Konaseema Dt is affiliated to AKNU, Rajamahendravaram and follows the University academic calendar. The institution offers three

programs the departments of Humanities, Commerce and Science streams, cater to the interest and requirements of diverse student community.

The program outcomes, program specific outcomes for three programs and course outcomes for all the subjects offered by the institution are identified, stated and communicated to all the students and also uploaded in the college website and made available in library.

A target of overall percentage for each course is decided and a grade point is also fixed to achieve by the students. When the student's attainment is either equal or more than the fixed target says their achievement of course outcomes.

Percentage in SEM END Exams

Grade Point

Target Achieved

Performance calculation

100

10

Absolutely Achieved Course Outcomes

Outstanding

90-99

9.0-9.9

Completely Achieved Course Outcomes

Excellent

80-89

8.0-8.9

Extensively Achieved Course Outcome

Very Good

70-79

7.0-7.9

Substantially Achieved Course Outcomes

Good

60-69

6.0-6.9

Fairly Achieved Course Outcomes

Above Average

50-59

5.0-5.9

Partially Achieved Course Outcomes

Average

40-49

4.0-4.9

Barely Achieved Course Outcomes

Pass

< 40

0

Failed Achieved Course Outcomes

Fail

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1IEyeqx08FuCiuTzZbcaMDq4h_oGc6GIy/view?usp=sharing
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The VKV Government Degree College, Kothapeta, Dr B.R Ambedkar Konaseema Dt is affiliated to AKNU, Rajamahendravaram and follows the University academic calendar. The institution offers three programs the departments of Humanities, Commerce and Science streams, cater to the interest and requirements of diverse student community.

The program outcomes, program specific outcomes for three programs and course outcomes for all the subjects offered by the institution are identified, stated and communicated to all the students and also uploaded in the college website and made available in library.

A target of overall percentage for each course is decided and a grade point is also fixed to achieve by the students. When the student's attainment is either equal or more than the fixed target says their achievement of course outcomes.

Percentage in SEM END Exams

Grade Point

Target Achieved

Performance calculation

100

10

Absolutely Achieved Course Outcomes

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90-99

9.0-9.9

Completely Achieved Course Outcomes

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8.0-8.9

Extensively Achieved Course Outcome

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70-79

7.0-7.9

Substantially Achieved Course Outcomes

Good

60-69

6.0-6.9

Fairly Achieved Course Outcomes

Above Average

50-59

5.0-5.9

Partially Achieved Course Outcomes

Average

40-49

4.0-4.9

Barely Achieved Course Outcomes

28-10-2024 11:48:10

Pass

< 40

0

Failed Achieved Course Outcomes

Fail

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://drive.google.com/file/d/1YwhKQ_ri3MWzpukvybM0huLfe1Y8PdKC/view?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

127

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://drive.google.com/file/d/1J83jKZ-np28tSz4Rap5qsteNs9fxmRhj/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1fBrUbCm8Z37_iNzWq8nLN_Nd6i4Rg-w_/edit?usp=sharing&ouid=116965845691995907303&rtpof=true&sd=true

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://drive.google.com/file/d/1WZ0huemzx EmPUHzWdFMDqUsk0W5g0q0b/view?usp=sharing

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The V. K. V. Government degree college, Kothapeta is affiliated to Adikavi Nannaya University to improve the quality of curriculum to local needs and students academic levels, it is added with

institutional practices as for the vision, mission and objectives of the institution. IQAC prepares institutional plan for the whole year in consultation with all the departments and academic cell. The institutional plan provides plan of action for curriculum delivery. Every department conducts meetings and prepare plan of action based on institutional plan and academic calendar given by the university.

The extension activities such as swatch Bharath .Creation of awareness on, blood donation camp, plantation, awareness on sensitization etc are carried at the college b active participation of our students with guidance of staff members. This involvement of students in such extension activities helps to develop social service attitude in the students are results them become good citizens.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1m7r81mEu5swwsBV4iIoJXtgzAKQwu2y2/view?usp=sharing
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

155

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

06

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities,

industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`00`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college. Our college has 9 Class rooms, 3 digital class rooms and 1 Seminar Hall. The class rooms are equipped with fans, tiles flooring, white boards having good ventilation. One virtual class room with LCD Projector. The three digital class rooms are equipped with digital board and podium. Our institution has well equipped laboratories with latest software and operating system. All together 71 computers are available in this college in office and departments.

• Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.

• The optimal utilization is ensured through encouraging innovative teaching – learning practices.

• The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetingsetc.,

• **It is used as an examination Centre for conducting University Examinations also.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1lbotrRRx2nyEqykypb5S2xCEr8DPJgcq/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport is an integral part of the curriculum. Various sports facility is provided to the students within the campus. The college is committed to create a balanced atmosphere of academic, cultural and sports activities. Various sports competitions such as inter departmental, inter collegiate, Inter University, etc help in developing team spirit in students. Sports and games help the students to improve their interpersonal relationship in healthy manner.

Our college has open dais to conduct cultural activities by students in different occasions. The department of Physical Education in the college is well equipped with various facilities in sports and games for indoor and outdoor also. There is an adequate play ground with indoor game facilities as Chess, Carom and Cricket ground, courts of Volley ball, Basketball, Ball badminton and Football ground as outdoor games. A sophisticated gymnasium is also facilitated by the college for the students The department of Physical Education is functioning under the guidance of K. Kanaka Raju.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1s5G4I9Smt8W1JOoivi9RaUd7ANk_1Lle/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1_3DJEqGvy_B0MO6433qgBC8Ew_jCUKwz/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.56

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our VKV Government Degree College, Kothapetahas a full-fledged Library with 10026 textbooks, 4938 reference books, 107 Journals and magazines. All the students and staff are benefitted using the library. It has a computer facility and was partially automated in 2014. The Books and Journals are purchased to the library using UGC fund and SC/ST Book BANK fund. Library has N-List subscriptions with 285 members. 15 teachers and 75 students visit the library per day.

• Every three months conducted Library Orientation Programme for Newly Joining students for how to use the Library, Reading room, Reference books, Competitive etc.,

• 14th November to 20th November every year the Department of Library science conducts Library Week Celebrations. Apart from this we are conducting various competitions like Essay writing, Elocution, G.K Test, Quiz etc. We also conduct a book Exhibition every year in the Department of Library.

Every year two times they conduct an awareness programme for the development of Reading Habits in the College.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://drive.google.com/file/d/1oY3RO_3chfwkoZnuLFqVdzsVGbxrDLpn/view?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our Institution VKV Government Degree College, Kothapeta has provides Internet, Wi-Fi facility and LAN to the staff members and students to meet connectivity requirements. We have 3 digital class rooms, One virtual class room LCD Projector. The three digital class rooms are equipped with digital board and podium which are heavy battery back-up facility. Our institution has well equipped laboratories in science departments and computer department is equipped with latest software and operating system. All together 71 computers are available in this college in office and departments. Out of this our college has Jawahar Knowledge Centre (JKC) with 18 computers which are in working. Computer Lab having 20 computers which are in working condition with 6:1student – Computer ratio. There are 3 computers in Library to enhance the knowledge of the students and staff. The departments have 4 computers which are in working condition and Office having 3 computers and 4 printers which are in working condition for Administration of the College

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1cT4t3cXPG 7JAwpsW-QcIfX3fz-JHmABN/view?usp=sharing

4.3.2 - Number of Computers

71

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.56

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Our VKV Government Degree College, kothapeta,has been maintaining appropriate procedures in the form of Records for each Physical component. These records give full details about the physical number along with its value. These records clearly mention the previous year's information along with the current year's procurements.

2. The Class rooms, Smart Class rooms and laboratories, which are fully equipped with the spacious accommodation for the students, have been maintained meticulously to avoid unexpected incidents.

3. The College Library is treasured with thousands of old and new editions of books.

4. The College has sufficient play ground and multipurpose gym to train the students as good sports persons.

- **Keeping department wise stock register by concerned laboratory assistant under the observation of administrative officer.**
- **Department wise stock verification are processed in every semester break so as to keep things ready for the new semester is done by concerned coordinators of the department.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/10usZX4cEQ vQo9JKacQ7u8qeO8Y12aV3f/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

385

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://drive.google.com/file/d/16hNYykvyd gbpR-zoT7iY7I4wRV4YvvJs/view?usp=sharing
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

`00`

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`01`

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The VKV Government Degree College nominates class representatives (CRs) to each class to develop a bridge between the student community, Lecturers and administration of the institution. They are aware about the progress of academic activity. Participation of students in co-curricular activities, extension activities, sports and games, swatch bharath etc are part of the curriculum. The college nominates students representations in various committees which were established for smooth function of the institution such as cultural committee, sports committee, IQAC, College development committee, Red ribbon club, Anti ragging

committee etc to take decision in transparent way and to involve the student participation in the development of the college. By the student contribution they used to know about the pros and cons in the administration of the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Xy-mkN91m te-VWogIubnM9slmUojL-pd/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The VKV Government Degree College has Alumni association was registered 21-12-2022. At present there are around 100 members in the Alumni association. Alumni meetings are conducted in the institution every year and the minutes have been recorded.

The Alumni has been contributed to the institute since long time in various aspects with various groups separately like course-wise, stream-wise, batch-wise old student groups into a single body. Now all these old student wings were co-ordinated and

brought to a single platform and registered as a single Alumni association. The Alumni have been conducted a series of meetings and get together and motivated themselves and came forward to extend their services and contribution to the institute in various means. One of the Alumni was elected as a number of A.P. Legislative Assembly and extended his co-operation for the construction of new buildings, infrastructure and compound wall by sanctioning the public funds. Alumni have been contributing moral and ethical support rather than economic contribution to enhance the enrolment and smooth running of the institute with their support.

The Alumni plays a vital role in the Holistic Development of the Institute and extending their continuous support to achieve Academic Excellence.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1wa1US1F3G XoEyX_M-hLZNCgiGkaXAV-j/view?usp=sharing
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To provide higher education opportunities for the underprivileged sections of the society and to produce intellectually competent, morally upright and socially committed citizens for the nation.

MISSION

- To provide equitable quality education for all the students.
- To impact ethics and values in education to promote the students as responsible citizen.
- To provide amenities for effective teaching, learning, research and innovation in accordance with the transforming national academic frame work.
- To provide awareness on social responsibility, environmental concern through the curriculum related extension activities.
- To impact knowledge on skill development and employability skills in accordance with global prospects.

Objectives

1. To draw out, to cultivate, to excite and to inspire,

2. To create an atmosphere where a student can think critically, constructively, seek truth, and solve problems,

3. To impart quality higher education,

4. To develop job oriented communicative skills,

5. To develop virtues,

6. To develop civic sense,

7. To train the students to bring together natural resources and human potential as recommended

8. To promote intellectual adventure,

9. To develop leadership qualities,

The principal, teaching and non-teaching staff of the Institute is committed to work towards the fulfillment of vision of the institute.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1pNV9yWzDx-SQ92lhfOGq3W89KHl3izh5/view?usp=sharing
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

Institute's policies and procedures are framed through staff
council meetings. Every staff member will be given an equal chance
to give their opinions regarding all academic and administrative
issues to be discussed. Resolutions will be passed after
discussion in staff council. College level committees are
constituted with staff members to implement the planned actions.
Every committee constitutes a convener and members to complete the
tasks assigned to. Every staff member of the institute will be a
member or convener of a few committees.

Every stake holder of the institute viz, teachers, non-teaching
staff, students, parents and society will be given a chance to
participate in overall development of the institute by providing
necessary feedback and suggestions.

Practices of Centralization and Decentralization will be followed
in this institute. Some of the decisions will be taken by Head of
the institute. Power to take some decisions are delegated to vice
principal. Some of the matters like class work monitoring,
admissions, discipline are entrusted to vice principal. In charges
of the departments can take decisions at their level to complete
the works assigned to them. Decentralization of authority and
power to take decisions smoothens the operations and improves the
efficiency.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1xs4HnmnJR lvnKBuZBE5Vg5Lk5c6dQNgG/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution perspective plans as reflective in Vision and
Mission are as under:

1. To provide equitable quality education for all the students.
2. To impact ethics and values in education to promote the
    students as responsible citizen.
3. To provide amenities for effective teaching, learning,
    research and innovation in accordance with the transforming

national academic frame work.
4. To provide awareness on social responsibility, environmental concern through the curriculum related extension activities.
5. To impact knowledge on skill development and employability skills.

For fulfillment of institutes vision and improve quality, the institute adopted the following measures

Quality Measures

Details Curriculum

Development and Implementation

Curriculum designed by AKNU has been adopted

Teaching and Learning

Traditional Lecture and demonstration methods, ICT methods viz. Digital class room teaching using PPTs, online teaching methods using Virtual class room, Zoom, have been used for teaching and learning

Examination and Evaluation

Internal evaluation by college and External evaluation by university at 25% and 75% respectively.

Research and Development

Students and staff are encouraged to develop scientific thinking and research attitude in themselves.

Student support and Development Library consisting of number of books and journal subscriptions, Laboratories filled with good infrastructure and facilities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/1buqHC-x5K EPyQY0ieWlNUSvdd1uXO9vy/view?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Policies:

QUALITY POLICY

Govt. Degree College, Kothapeta believes that quality is not a sudden outcome but is a product of continuous efforts over a period of time by all the stakeholders of the institute. The college works to create a consciousness of quality among the teachers, students, parents and local community by creating an academic ambience for acquiring knowledge and skills as collective social pursuit rather than isolated pedagogical process. The comprehensive learning unlocks new panoramas for expanding learning resources from linkages with social and industrial organizations. The Institute endeavors to continually create benchmarks of quality and achieve them with unwavering commitment. The knowledge and skills acquired by students should make them competent to take up individual, domestic and social challenges in order to become empowered growth engines of the nation. The college makes sustained efforts to impart a sense of responsibility to make the students more sensible and sensitive in civic life and to practice precious values.

The following policies are implementing in the college as per the guidelines of CCE.

Timing Policy:

Discipline Policy:

Holidays Policy:

Administration policy:

Leaves Policy:

Research Policy:

Environment Policy:

Formation of Committees Policy:

Grievances & Redressal Policy:

Appointment and service rules:

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://drive.google.com/file/d/1brNLsBed8 Bl0Qx2g7R_NetJqLtjZMmRU/view?usp=sharing
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The VKV Government Degree College, Kothapeta provides basic amenities viz, drinking water facility, first aid service and toilets for teaching and non-teaching staff. College has

Gymnasium, playground and various sports facilities accessible to staff members to improve their physical and mental wellness. Staff club was formed with the staff members and work towards the welfare of the employees.Every yearAnnual Self Appraisal Report of the teaching staff and AADPI of the college are submitted.

Institution performance appraisal system for teaching and non-teaching staff

The performance of the teaching staff is assessed annually by the CCE through Annual Self-Assessment Report (ASAR).

The Principal conducts review meetings periodically to assess the performance of the teaching staff both in academic and administrative issues. The collection of feedback from students and its analysis helps the head of the Institution to appraise the performance of the teacher in a qualitative aspect.

Staff Welfare Schemes Provided by the Government:

Regular employees are provided with membership to GIS, APGLI scheme and EHS, GPF, UGC Provides Faculty Development Program (FDP) for perusing Research work by the faculty, FDP and TOT Programs are regularly conducted by APCCE to the all full time teaching staff members in the Institution.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1N6n3k9xK_u5_J2iaWLax0eAcV18O9Amv/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

23

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance of the teaching staff is assessed annually by CCE through Annual self assessment report. Every teaching staff has to fill up ASAR by posting suitable grades and marks and it should be verified by the Principal and then submitted to the CCE.

The completion of class work by the employee is assessed on daily basis through Bharat pade web portal of CCE and TLP application. Principal conducts review meetings periodically to assess the performance of the teaching staff both in academic and administrative issues. Collection of feedback from students and its analysis helps the head of the institute to appraise the performance of the teacher in qualitative aspect

IQAC SUMMERY:

IQAC plays an important role in designing and implementing strategies and plans for quality enhancement. In order to enhance the quality of the institution in all spheres, various qualities initiated by the IQAC of the institution.

IQAC encourages all the faculty members to participate in orientation courses, Refresher courses, Faculty development progammes (FDP), workshops, National/International seminars to the Teacher -Learning process and research.

Some of the faculty members from various departments attended online/offline workshops, Faculty development progammes (FDP), Short-term courses etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1N6n3k9xK_u5_J2iaWLax0eAcV18O9Amv/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External audit:-

No External audit

Internal stock audit: Institute conducts annual stock verification audit. Staff assigned as internal stock auditors verifies the stock records and physical stock and reconciles the stock records with physical stock and reports to the head of the institution. Staff from one department generally been appointed as a stock auditor for other departments.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1j_-f-QFXTRFPvUhZrLXM25_yq42yPcYb/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institute, institute gets its resources from grants and funds provided by government and fee as prescribed by the government collected from the students.

Institution is committed towards the optimal utilization of resources. Institute utilizes its resources for the purposes on priority basis to get rid of wastage. Being a government institute, institute has to meet its expenditure of different heads under the budget provided by the government for those heads respectively. Institution gathers the funds from government and utilizes those funds at optimum level. Staff and students obey the policy of conservative utilization of resources. Wastage of Power is avoided by switching off fans and lights when not necessary. Using electronic copies instead of hard copies up to possible extent to curtail the printing and stationary wastage. Drinking Water wastage avoided by tap system

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/12hYd6fZoo MbBEAktJmw-e8D6nL3xGg_f/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays an important role in designing and implementing strategies and plans for quality enhancement. In order to enhance the quality of the institution in all spheres, various qualities initiated by the IQAC of the institution are as under.

All the faculty members are participate in orientation courses, Refresher courses, FDPs, workshops, seminars to the Teacher -Learning process and research.

Teachers with Ph.D are encouraged to publish research papers in various UGC listed journals.

Several skill enhancement courses are introduced by the university in various subjects and students are free to choose any one course as per the respective stream according to CBCS system and they are strictly implemented by the college.

College has started new certificate courses in association with networking academy to enhance the technical skills of the students, regular meetings under the chairmanship of the principal and suggestions are taken from all the stakeholders for improvement and better implementation of curriculum.

All the teachers are encouraged to use ICT tools for an effective teaching - learning processes to the students.

All the departments are encouraged to do extension activities, observe commemorative days, conduct guest lectures, choose best practices and deliver extension lecturers.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1VyUzd5NsB4neevHa64TuAhSlsgm539j1/view?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meetings of the IQAC ensure that scope of improvement in all possible spheres of college both academic and administration.

Teaching and learning process is reviewed by way of the results of students and feedback collected from students on curriculum design and teacher performance.

1. The regular monitoring of the classes improves the punctuality

of class work.

2. Teachers conduct remedial classes for academically backward students.

3. All the departments prepare course outcomes and that was made known to the students and seeks to achieve the out comes with proper plan of action.

4. The principal keeps vigilance on the completion of syllabus and regarding the quantum of syllabus completed regularly.

5. IQAC instructs the related committees to conduct awareness programmes on gender issues, IPR and ethics.

The student feedback norms:

1. After evaluating the feedback from students evaluated with low performance, is instructed accordingly.

2. All the students are allowed to give feedback on faculty.

3. Feedback is collected from all the stakeholders helps in proper identification of the target areas.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1GIIf_QGe9gvqffh5h5d1qcumhTPPBQl6/view?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1LZMiKqdrZRsZlYzFRzt-5OQB8sLR2SFD/view?usp=sharing
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The VKV Government Degree College, Kothapeta, has 11 women employees out of 24 are teaching and 2 are non-teaching. We have 230 girl students during the academic year 2022-2023. Women Empowerment Cell of our college has well planned for all round development of girl students and women staff members. Women Empowerment Cell of the college takes care of safety and security of girl students and women employees. It looks after their amenities and maintenance of girl students. The Women Empowerment Cell organizes gender sensitive campaigns, seminars and workshops in order to protect their rights. Girl students are periodically motivated and strengthened to face and handle emergency situation. A complaint box is provided in the campus for students to drop complaints, if they experience any inconvenience in the college. The college conducts counseling sessions to girl students about their health, handling eve teasers, the event of early marriage by inviting experts from the departments of medical, police and law. The women development cell takes initiative to down load DISHA app in both women staff and students mobile phones with the help of police department. Every week a women police came to the college to monitoring and counseling the students. She will address student's grievances through women development cell.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1eUFDVSdIN 7N7XJWAXAJRGF_PY95U1HdU/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1eUFDVSdIN 7N7XJWAXAJRGF_PY95U1HdU/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Hazardous chemicals and radioactive waste management.

The VKV Government Degree College, kothapeta has mechanism for waste management in three way i.e solid waste management, Liquid waste management and E-waste management. The college prime concern is waste-management in the campus to minimize the usage of paper or water. Where waste is inevitable and unavoidable is managed through either deposited safely or recycled successfully in the form of three types of waste management.

Liquid-waste management: Liquid wastes are channeled from departments, Labs to plants.

Solid Waste Management: The solid wastes in the college are carried by using waste papered disposables. The waste in the college is deposited in dumping baskets available in the campus and was collected by the punchayathi workers safely.

E-Waste Management: The E-waste like electrical and electronics equipments which are un-reparable and useless are safely placed in a room and that need to be disposed to nearby E-waste managing units by following proper way and means.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1yOjAA3sju D_sHGIGoXaHp5QQPpGc8PrO1/view?usp=sharing
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Eco-club in the college conducts various activities to built and promote environmental protection, and to development values among the staff and students. The staff and students presentation along with multilingual cultural programs on the occasion of various regional festivals such as Teachers Day, Fresher's party and National festivals like Independence Day, Republic Day, women's day, voters' day, World Literacy Day etc., to create good environment and relation among the students that lays much emphasis on social harmony and awareness of the rich heritage of our country while at the same time inculcates collaborative work environment and hone organizational and leadership skills. To make all the students as responsible citizens the inspiring and motivational lecturers by eminent personalities in the field of social and communal harmony, National integration are arranged in the college. The college has infrastructural facilities to arrange activities for the physical development of students. Students are encouraged to join the different Social outreach Units of the College to actively work with people from diverse socio-cultural backgrounds with an aim of improving society and make a better tomorrow. Through all the said activities our institution provides peaceful environment and harmony towards cultural and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The VKV Government Degree College undertakes various efforts to sensitize the students and employees of the Institution of their constitutional obligation. During the commencement of each session, the Principal of the College delivers an Orientation Lecture to the new batch of students to make them aware of the core values and ethics of the Institution. The address highlights

the need of maintaining harmony amongst all diversities, in developing scientific temper, humanism and spirit of enquiry. Values like empathy, compassion, respecting diversity, cooperation, coexistence are highlighted by the Institution so that these qualities get inculcated amongst all and help in self enhancement. Commitment to such values instills confidence, self-control, adaptability, motivation, optimism and truthfulness in the character and personality of the students. The students earn practical knowledge about the obligatory and discretionary functions of the Corporation and rights of the citizens. The NSS unit of the College organizes different kind of activities and teaches the students the importance of giving back to the society by believing in the principle of equality and societal justice. The College encourages the student's participations help in instilling positive qualities among the students like leadership, tolerance, problem-solving and help in developing innovative thoughts on contemporary issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File]()
Any other relevant information	[View File]()

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To develop cultural and religious feeling among the faculty and students the commemorative days, events and festivals are celebrated in our institution like Independence Day, Republic Day, Birth/Death anniversaries of the great Indian personalities. The Institution celebrates the birth and death anniversaries of great freedom fighters of our country to commemorate their services and sacrifices and also to develop spirit of courage and commitment among the students. The competitions like essay writing, Quiz and debate are conducted for students. The public representatives are invited in these occasions to address the gathering followed by prize distributions and singing of patriotic songs by students

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

   1. Title of the practice:

"Mentor – Mentee System"

1. **Objects of the practice:**

   - To promote mentor – mentee system in the college.

1. **Context:**

It is established in the college for the welfare of the students to monitor their attendance, progress in learning, result and to address their difficulties and needs.

1. **Practice:**

It is established in the college by appointing students mentors among the teaching faculty. Each student mentor will be allotted around 15 to 20 students with respective subject teaching faculty

1. **Evidence of success:**

Many students have been benefitted with mentor – mentee system in the college. Students can freely express their feelings about study, learning system, student supporting services available in the college

1. **Problems encountered and resources required**

Apart from regular stipulated work, faculty will take another responsibility by implementing this mentor – mentee system.

1. **Brief Notes:**

It is necessary to implement mentor –mentee system in the college to monitor and address the desires of the students for their well being.

1. **Title of the practice:**

"PG Entrance coaching for final year students"

1. **Objects of the practice:**

   - To create awareness among the students for PG education in the college.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The VKV Government Degree College providing Student Centric Education.The Institution takes more interest in women empowerment through conducting various cultural and social activities. The Institution provides financial assistance for the poor and meritorious students. As part of Admission drive IQAC of the college conducted campaign programs at nearby Junior colleges to increase admissions. We have adequate play ground with indoor game facilities such as Chess, Carom and Cricket ground, Volley ball court, Ball badminton as outdoor games. An adequate gymnasium is also facilitated by the college for the students to develop their physical strength and fitness. Many students of our institution had participated in the university, district, and State Level competitions conducted by various government authorities. The Institution conducted Swatch Bharat on our campus. The Social activities of NSS special camp of the Institution had a special recognition in the society. College campus is located in the heart of the town nearer to the bus station which facilitates easy access to the students and staff. More number of Girl students are interested to take admission into our college. Well-equipped laboratories make the college distinctive amongst its competitors. Our college secured above 80 percent intake capacity in admissions.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The V. K. V. Government degree college, Kothapeta is affiliated to AKNU to improve the quality of curriculum to students academic levels, it is added with institutional practices as for the vision, mission and objectives of the institution. IQAC prepares institutional plan for the whole year in consultation with all the departments and academic cell. Every department conducts meetings and prepare plan of action based on institutional plan and academic calendar given by the university.

IMPLEMENTATION: Syllabus and academic calendar given by the university are kept in the college website and it was followed by all the departments in the college. The curriculum is delivered to students according to teaching plan prepared by teacher for every semester.

MENTORING SYSYEM: Student-mentor system is operating in the college as institutional best practice, with each faculty member is allotted around 20 students to monitor overall development of the students. Mentors (class teachers) identify the slow learners, moderate learners and advanced learners to continuously monitor the progress of students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://drive.google.com/file/d/1DT2V0rk9x0K-Zru_XAo7YPU6bAHItW5b/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our V. K. V. Government degree college, Kothapeta follows the academic calendar published by AKNU. The class work of 1st semester of all programs begin in the month of October and the class work of 3rd and 5th semester commences in the month of

October The class work of 4th and 6th semesters commence in the month of March and The class work of II semesters of all programs commences in the month of June for the academic year 2022-2023. As per the academic calendar given by the AKNU the midterm exams will be scheduled. Dates for conducting student seminars in every semester decided by each and every department. The results of midterm exams are discussed with students and displayed in every department notice board. The continuous internal Evaluation will be strictly implemented in the college as per the guidelines given by CCE and AKNU. After the midterm examinations marks sheets are prepared and submitted to the examination department of the University.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://drive.google.com/file/d/1xIlnTouL LX2m45TtVJy79N88FngCQpBF/view?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

399

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

140

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The V. K. V. Government degree college, Kothapeta integrates cross-cutting issues relevant to Professional Ethics, Gender, Human values, Environment and sustainability into the curriculum.

Professional Ethics:

• Professional Ethics are taught to students as part of their holistic department.

• Importance for group work is being taught moral and ethical values are integral part of education of the students.

Gender equality:

•To maintain equality among students and staff the anti Ragging cell is functioning in the college.

• Women development cell organizes gender awareness programmes such as female foeticide, save girl child activities.

Human values:

• Students participate in various social activities like Blood donation camp, Swatch Bharat and Rallies for awareness regarding infectious diseases like typhoid and Dengue etc.

Environment and Sustainability:

• Environment sustainability is a part of study in the curriculum.

• As prescribed in the curriculum, students have" Foundation courses" in the curriculum, which helps to create awareness about the ecosystem.

• Tree plantation program

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

304

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

304

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/1-l_8eWA2KBs2Q0x8J6z70JOt1yVljUUF/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

290

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

70

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The V. K. V. Government degree college, Kothapeta is affiliated to Adikavi Nannaya University to improve the quality of curriculum to local needs and students academic levels, it is added with institutional practices as for the vision, mission and objectives of the institution. IQAC prepares institutional plan for the whole year in consultation with all the departments and academic cell. The institutional plan provides plan of action for curriculum delivery. Every department conducts meetings and prepare plan of action based on institutional plan and academic calendar given by the university.

Career guidance classes and competitive examination training is offered to the advance learners in the last hour of the time table and major departments contributed in this programme to enlighten the students. Remedial coaching and study hours are conducting for slow learners by all the departments in the college during the academic year 2022-23.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1LzulLwgM54lkTj6t7mVyAFtX9-8_3WGm/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
399	24

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The VKV Government Degree College has implemented Learner centric methodology for effective transfer of knowledge to the students. Students are involved in experimental learning, participative learning and problem solving methodologies using enhanced learning ICT tools.

Learning centric methodologies are implemented by the college for effective transfer of knowledge to the students. The ICT learning tools such as social networking sites, blended learning platforms are utilized by the faculty of the institution. The student centric methods are adopted by the college.

All the faculty members are using PPTs to teach the students.

Experimental Learning: The well equipped science and computer Labs provide experimental learning experience to the students. All the students both individual and group get hands on working experience on experiments in practical classes. The arts departments conducts field visits, heritage trips, debates and socio-political awareness programs which helps the students to gain hands on experience.

Participative Learning: The students are involved in participative learning activities such as seminars, group discussions, debates essay writing, assignments and poster presentation those are enhancing the skills of students.

Problem Solving: the students are encouraged to participate in charts and model preparation, which enhance their critical thinking and problem solving abilities of students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1J_Si8xnNjJgHP2lzeav-31YQUT1fn9pt/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The V. K. V. Government degree college, Kothapeta is affiliated to Adikavi Nannaya University to improve the quality of curriculum to local needs and students academic levels, it is added with institutional practices as for the vision, mission and objectives of the institution. IQAC prepares institutional plan for the whole year in consultation with all the departments and academic cell. The institutional plan provides plan of action for curriculum delivery. Every department conducts meetings and prepare plan of action based on institutional plan and academic calendar issued by the university.

The college has provision with three digital class rooms along with touch screen boards and Wi-Fi connection. Portable LCD projector, virtual class room and MANA TV room to enlighten the students with LMS videos. All the departments utilizing these facilities available in the college and implementing ICT enabled teaching for the benefit of the students with PPTs and online subject videos. Students are encouraged to prepare PPTs to deliver their student seminars.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/15ZSX6JMPuYt101kxFuxqZGRNXJQy4Rn5/view?usp=sharing

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The VKV Government Degree College, Kothapeta, is affiliated to AKNU, Rajamahendravaram. The institution follows the academic calendar of the University. The college constitutes examination committee which conducts internal and external examinations as per the schedule given by University.

The institution is addressed promptly all the examination grievances if any and Grievance Redressal mechanism is implemented in three level perusing pattern such as Departmental, Institutional and University.

After evaluation answer scripts are shared to the students and assessment pattern is discussed if there are any discrepancies they are immediately rectified. In case they are not satisfied with the evaluation and clarification from the concerned faculty they may approach Head of the department. Even if they are having opinion that has not been addressed justly, they may approach examination convener or vice principal. If the student feels aggrieved with the redressal measure of the concerned faculty the examination convener or vice principal may appeal to the Grievance committee of the college with written complaint. If the Grievance committee suggests a revaluation it will be done by a senior faculty of the subject in the presence of student and the marks awarded therein will be considered as final.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/19tly1toBp25CbgZ4iJZdolDnxp58B3os/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The VKV Government Degree College, Kothapeta, is affiliated to AKNU, Rajamahendravaram. The institution follows the academic calendar of the University and procedure of conducting Continuous Internal Assessment as prescribed by the APCCE and APSHE. The college constitutes examination committee which conducts internal and external examinations as per the schedule given by University.

Being the University implementing choice based credit system students are examined in two categories of examination pattern one is two internal examinations for 25 % which includes the performance of students in co-curricular activities like assignments, student seminars, swatch bharath etc test and student attendance called as CIA second is external examination for 75% of total marks.

The institution is addressed promptly all the examination grievances if any and Grievance Redressal mechanism is implemented in three level perusing pattern such as Institutional and University.

The Grievance committee suggests a revaluation it will be done by a senior faculty of the subject in the presence of student and the marks awarded therein will be considered as final.

Students are given an opportunity for re-evaluation and re-totaling of marks who are not satisfied with the result announced and given by the University as per the University examination rules and regulations.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1b2nm8KCd9R549_leQ0bxeofhC-Fx6-_c/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The VKV Government Degree College, Kothapeta, Dr B.R Ambedkar Konaseema Dt is affiliated to AKNU, Rajamahendravaram and follows the University academic calendar. The institution offers three programs the departments of Humanities, Commerce and Science streams, cater to the interest and requirements of diverse student community.

The program outcomes, program specific outcomes for three programs and course outcomes for all the subjects offered by the institution are identified, stated and communicated to all the students and also uploaded in the college website and made available in library.

A target of overall percentage for each course is decided and a grade point is also fixed to achieve by the students. When the student's attainment is either equal or more than the fixed target says their achievement of course outcomes.

Percentage in SEM END Exams

Grade Point

Target Achieved

Performance calculation

100

10

Absolutely Achieved Course Outcomes

Outstanding

90-99

9.0-9.9

Completely Achieved Course Outcomes

Excellent

80-89

8.0-8.9

Extensively Achieved Course Outcome

Very Good

70-79

7.0-7.9

Substantially Achieved Course Outcomes

Good

60-69

6.0-6.9

Fairly Achieved Course Outcomes

Above Average

50-59

5.0-5.9

Partially Achieved Course Outcomes

Average

40-49

4.0-4.9

Barely Achieved Course Outcomes

Pass

< 40

0

Failed Achieved Course Outcomes

Fail

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1IEyeqx08FuCiuTzZbcaMDq4h_oGc6GIy/view?usp=sharing
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The VKV Government Degree College, Kothapeta, Dr B.R Ambedkar Konaseema Dt is affiliated to AKNU, Rajamahendravaram and follows the University academic calendar. The institution offers three programs the departments of Humanities, Commerce and Science streams, cater to the interest and requirements of diverse student community.

The program outcomes, program specific outcomes for three programs and course outcomes for all the subjects offered by the institution are identified, stated and communicated to all the students and also uploaded in the college website and made available in library.

A target of overall percentage for each course is decided and a grade point is also fixed to achieve by the students. When the student's attainment is either equal or more than the fixed target says their achievement of course outcomes.

Percentage in SEM END Exams

Grade Point

Target Achieved

Performance calculation

100

10

Absolutely Achieved Course Outcomes

Outstanding

90-99

9.0-9.9

Completely Achieved Course Outcomes

Excellent

80-89

8.0-8.9

Extensively Achieved Course Outcome

Very Good

70-79

7.0-7.9

Substantially Achieved Course Outcomes

Good

60-69

6.0-6.9

Fairly Achieved Course Outcomes

Above Average

50-59

5.0-5.9

Partially Achieved Course Outcomes

Average

40-49

4.0-4.9

Barely Achieved Course Outcomes

Pass

< 40

0

Failed Achieved Course Outcomes

Fail

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://drive.google.com/file/d/1YwhKQ_ri 3MWzpukvybM0huLfe1Y8PdKC/view?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

127

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://drive.google.com/file/d/1J83jKZ-n p28tSz4Rap5qsteNs9fxmRhj/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1fBrUbCm8Z37_iNzWg8nLN_N d6i4Rg-w_/edit?usp=sharing&ouid=116965845691995907303&rtpof=tru e&sd=true

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`00`

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	https://drive.google.com/file/d/1WZ0huemz xEmPUHzWdFMDgUsk0W5g0q0b/view?usp=sharing

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The V. K. V. Government degree college, Kothapeta is affiliated to Adikavi Nannaya University to improve the quality of curriculum to local needs and students academic levels, it is added with institutional practices as for the vision, mission and objectives of the institution. IQAC prepares institutional plan for the whole year in consultation with all the departments and academic cell. The institutional plan provides plan of action for curriculum delivery. Every department conducts meetings and prepare plan of action based on institutional plan and academic calendar given by the university.

The extension activities such as swatch Bharath .Creation of awareness on, blood donation camp, plantation, awareness on sensitization etc are carried at the college b active participation of our students with guidance of staff members. This involvement of students in such extension activities helps to develop social service attitude in the students are results them become good citizens.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1m7r81mEu5swwsBV4iIoJXtgzAKQwu2y2/view?usp=sharing
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

155

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

06

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college. Our college has 9 Class rooms, 3 digital class rooms and 1 Seminar Hall. The class rooms are equipped with fans, tiles flooring, white boards having good ventilation. One virtual class room with LCD Projector. The three digital class rooms are equipped with digital board and podium. Our institution has well equipped laboratories with latest software and operating system. All together 71 computers are available in this college in office and departments.

· **Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.**

· **The optimal utilization is ensured through encouraging innovative teaching – learning practices.**

· **The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetingsetc.,**

· **It is used as an examination Centre for conducting University Examinations also.**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/file/d/1lbotrRRx 2nyEqykypb5S2xCEr8DPJgcq/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport is an integral part of the curriculum. Various sports facility is provided to the students within the campus. The college is committed to create a balanced atmosphere of academic, cultural and sports activities. Various sports competitions such as inter departmental, inter collegiate, Inter University, etc help in developing team spirit in students. Sports and games help the students to improve their interpersonal relationship in healthy manner.

Our college has open dais to conduct cultural activities by students in different occasions. The department of Physical Education in the college is well equipped with various facilities in sports and games for indoor and outdoor also. There is an adequate play ground with indoor game facilities as Chess, Carom and Cricket ground, courts of Volley ball, Basketball, Ball badminton and Football ground as outdoor games. A sophisticated gymnasium is also facilitated by the college for the students The department of Physical Education is functioning under the guidance of K. Kanaka Raju.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1s5G4I9Smt8W1JOoivi9RaUd7ANk_1Lle/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1_3DJEgGvy_B0MO6433qgBC8Ew_jCUKwz/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.56

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our VKV Government Degree College, Kothapetahas a full-fledged Library with 10026 textbooks, 4938 reference books, 107 Journals and magazines. All the students and staff are benefitted using the library. It has a computer facility and was partially automated in 2014. The Books and Journals are purchased to the library using UGC fund and SC/ST Book BANK fund. Library has N-List subscriptions with 285 members. 15 teachers and 75 students visit the library per day.

• Every three months conducted Library Orientation Programme for Newly Joining students for how to use the Library, Reading room, Reference books, Competitive etc.,

• 14th November to 20th November every year the Department of Library science conducts Library Week Celebrations. Apart from this we are conducting various competitions like Essay writing, Elocution, G.K Test, Quiz etc. We also conduct a book Exhibition every year in the Department of Library.

Every year two times they conduct an awareness programme for the development of Reading Habits in the College.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://drive.google.com/file/d/1oY3RO_3chfwkoZnuLFqVdzsVGbxrDLpn/view?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our Institution VKV Government Degree College, Kothapeta has provides Internet, Wi-Fi facility and LAN to the staff members and students to meet connectivity requirements. We have 3 digital class rooms, One virtual class room LCD Projector. The three digital class rooms are equipped with digital board and

podium which are heavy battery back-up facility. Our institution has well equipped laboratories in science departments and computer department is equipped with latest software and operating system. All together 71 computers are available in this college in office and departments. Out of this our college has Jawahar Knowledge Centre (JKC) with 18 computers which are in working. Computer Lab having 20 computers which are in working condition with 6:1student – Computer ratio. There are 3 computers in Library to enhance the knowledge of the students and staff. The departments have 4 computers which are in working condition and Office having 3 computers and 4 printers which are in working condition for Administration of the College

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1cT4t3cXPG7JAwpsW-QcIfX3fz-JHmABN/view?usp=sharing

4.3.2 - Number of Computers

71

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.56

File Description	Documents
Upload any additional information	*View File*
Audited statements of accounts.	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Our VKV Government Degree College, kothapeta,has been maintaining appropriate procedures in the form of Records for each Physical component. These records give full details about the physical number along with its value. These records clearly mention the previous year's information along with the current year's procurements.

2. The Class rooms, Smart Class rooms and laboratories, which are fully equipped with the spacious accommodation for the students, have been maintained meticulously to avoid unexpected incidents.

3. The College Library is treasured with thousands of old and new editions of books.

4. The College has sufficient play ground and multipurpose gym to train the students as good sports persons.

- Keeping department wise stock register by concerned laboratory assistant under the observation of administrative officer.
- Department wise stock verification are processed in every semester break so as to keep things ready for the new semester is done by concerned coordinators of the department.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1OusZX4cE QvQo9JKacQ7u8qeO8Y12aV3f/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

385

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://drive.google.com/file/d/16hNYykvydgbpR-zoT7iY7I4wRV4YvvJs/view?usp=sharing
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent **E. None of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The VKV Government Degree College nominates class representatives (CRs) to each class to develop a bridge between the student community, Lecturers and administration of the institution. They are aware about the progress of academic activity. Participation of students in co-curricular activities, extension activities, sports and games, swatch bharath etc are part of the curriculum. The college nominates students representations in various committees which were established for smooth function of the institution such as cultural committee, sports committee, IQAC, College development committee, Red ribbon club, Anti ragging committee etc to take decision in transparent way and to involve the student participation in the development of the college. By the student contribution they used to know about the pros and cons in the administration of the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Xy-mkN91mte-VWogIubnM9slmUojL-pd/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The VKV Government Degree College has Alumni association was registered 21-12-2022. At present there are around 100 members in the Alumni association. Alumni meetings are conducted in the institution every year and the minutes have been recorded.

The Alumni has been contributed to the institute since long time in various aspects with various groups separately like course-wise, stream-wise, batch-wise old student groups into a single body. Now all these old student wings were co-ordinated and brought to a single platform and registered as a single Alumni association. The Alumni have been conducted a series of meetings and get together and motivated themselves and came forward to extend their services and contribution to the institute in various means. One of the Alumni was elected as a number of A.P. Legislative Assembly and extended his co-operation for the construction of new buildings, infrastructure and compound wall by sanctioning the public funds. Alumni have been contributing moral and ethical support rather than economic contribution to enhance the enrolment and smooth running of the institute with their support.

The Alumni plays a vital role in the Holistic Development of the Institute and extending their continuous support to achieve Academic Excellence.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1wa1US1F3 GXoEyX_M-hLZNCgiGkaXAV-j/view?usp=sharing
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To provide higher education opportunities for the underprivileged sections of the society and to produce intellectually competent, morally upright and socially committed citizens for the nation.

MISSION

- **To provide equitable quality education for all the students.**
- **To impact ethics and values in education to promote the students as responsible citizen.**
- **To provide amenities for effective teaching, learning, research and innovation in accordance with the transforming national academic frame work.**
- **To provide awareness on social responsibility, environmental concern through the curriculum related extension activities.**
- **To impact knowledge on skill development and employability skills in accordance with global prospects.**

Objectives

1. To draw out, to cultivate, to excite and to inspire,

2. To create an atmosphere where a student can think critically, constructively, seek truth, and solve problems,

3. To impart quality higher education,

4. To develop job oriented communicative skills,

5. To develop virtues,

6. To develop civic sense,

7. To train the students to bring together natural resources and human potential as recommended

8. To promote intellectual adventure,

9. To develop leadership qualities,

The principal, teaching and non-teaching staff of the Institute is committed to work towards the fulfillment of vision of the institute.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1pNV9yWzDx-SQ92lhfOGq3W89KHl3izh5/view?usp=sharing
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institute's policies and procedures are framed through staff council meetings. Every staff member will be given an equal chance to give their opinions regarding all academic and administrative issues to be discussed. Resolutions will be passed after discussion in staff council. College level committees are constituted with staff members to implement the planned actions. Every committee constitutes a convener and members to complete the tasks assigned to. Every staff member of the institute will be a member or convener of a few

committees.

Every stake holder of the institute viz, teachers, non-teaching staff, students, parents and society will be given a chance to participate in overall development of the institute by providing necessary feedback and suggestions.

Practices of Centralization and Decentralization will be followed in this institute. Some of the decisions will be taken by Head of the institute. Power to take some decisions are delegated to vice principal. Some of the matters like class work monitoring, admissions, discipline are entrusted to vice principal. In charges of the departments can take decisions at their level to complete the works assigned to them. Decentralization of authority and power to take decisions smoothens the operations and improves the efficiency.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1xs4HnmnJRlvnKBuZBE5Vg5Lk5c6dQNgG/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution perspective plans as reflective in Vision and Mission are as under:

1. To provide equitable quality education for all the students.
2. To impact ethics and values in education to promote the students as responsible citizen.
3. To provide amenities for effective teaching, learning, research and innovation in accordance with the transforming national academic frame work.
4. To provide awareness on social responsibility, environmental concern through the curriculum related extension activities.
5. To impact knowledge on skill development and employability skills.

For fulfillment of institutes vision and improve quality, the institute adopted the following measures

Quality Measures

Details Curriculum

Development and Implementation

Curriculum designed by AKNU has been adopted

Teaching and Learning

Traditional Lecture and demonstration methods, ICT methods viz. Digital class room teaching using PPTs, online teaching methods using Virtual class room, Zoom, have been used for teaching and learning

Examination and Evaluation

Internal evaluation by college and External evaluation by university at 25% and 75% respectively.

Research and Development

Students and staff are encouraged to develop scientific thinking and research attitude in themselves.

Student support and Development Library consisting of number of books and journal subscriptions, Laboratories filled with good infrastructure and facilities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/1buqHC-x5 KEPyQY0ieWlNUSvdd1uXO9vy/view?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Policies:

QUALITY POLICY

Govt. Degree College, Kothapeta believes that quality is not a sudden outcome but is a product of continuous efforts over a period of time by all the stakeholders of the institute. The college works to create a consciousness of quality among the teachers, students, parents and local community by creating an academic ambience for acquiring knowledge and skills as collective social pursuit rather than isolated pedagogical process. The comprehensive learning unlocks new panoramas for expanding learning resources from linkages with social and industrial organizations. The Institute endeavors to continually create benchmarks of quality and achieve them with unwavering commitment. The knowledge and skills acquired by students should make them competent to take up individual, domestic and social challenges in order to become empowered growth engines of the nation. The college makes sustained efforts to impart a sense of responsibility to make the students more sensible and sensitive in civic life and to practice precious values.

The following policies are implementing in the college as per the guidelines of CCE.

Timing Policy:

Discipline Policy:

Holidays Policy:

Administration policy:

Leaves Policy:

Research Policy:

Environment Policy:

Formation of Committees Policy:

Grievances & Redressal Policy:

Appointment and service rules:

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://drive.google.com/file/d/1brNLsBed 8Bl0Qx2g7R_NetJqLtjZMmRU/view?usp=sharing
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **A. All of the above** |

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The VKV Government Degree College, Kothapeta provides basic amenities viz, drinking water facility, first aid service and toilets for teaching and non-teaching staff. College has Gymnasium, playground and various sports facilities accessible to staff members to improve their physical and mental wellness. Staff club was formed with the staff members and work towards the welfare of the employees.Every yearAnnual Self Appraisal Report of the teaching staff and AADPI of the college are submitted.

Institution performance appraisal system for teaching and non-teaching staff

The performance of the teaching staff is assessed annually by the CCE through Annual Self-Assessment Report (ASAR).

The Principal conducts review meetings periodically to assess the performance of the teaching staff both in academic and administrative issues. The collection of feedback from students and its analysis helps the head of the Institution to appraise the performance of the teacher in a qualitative aspect.

Staff Welfare Schemes Provided by the Government:

Regular employees are provided with membership to GIS, APGLI scheme and EHS, GPF, UGC Provides Faculty Development Program (FDP) for perusing Research work by the faculty, FDP and TOT Programs are regularly conducted by APCCE to the all full time teaching staff members in the Institution.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1N6n3k9xK_u5_J2iaWLax0eAcV18O9Amv/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

23

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance of the teaching staff is assessed annually by CCE through Annual self assessment report. Every teaching staff has to fill up ASAR by posting suitable grades and marks and it

should be verified by the Principal and then submitted to the CCE.

The completion of class work by the employee is assessed on daily basis through Bharat pade web portal of CCE and TLP application. Principal conducts review meetings periodically to assess the performance of the teaching staff both in academic and administrative issues. Collection of feedback from students and its analysis helps the head of the institute to appraise the performance of the teacher in qualitative aspect

IQAC SUMMERY:

IQAC plays an important role in designing and implementing strategies and plans for quality enhancement. In order to enhance the quality of the institution in all spheres, various qualities initiated by the IQAC of the institution.

IQAC encourages all the faculty members to participate in orientation courses, Refresher courses, Faculty development progammes (FDP), workshops, National/International seminars to the Teacher -Learning process and research.

Some of the faculty members from various departments attended online/offline workshops, Faculty development progammes (FDP), Short-term courses etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1N6n3k9xK_u5_J2iaWLax0eAcV18O9Amv/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External audit:-

No External audit

Internal stock audit: Institute conducts annual stock verification audit. Staff assigned as internal stock auditors

verifies the stock records and physical stock and reconciles the stock records with physical stock and reports to the head of the institution. Staff from one department generally been appointed as a stock auditor for other departments.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1j_-f-QFX TRFPvUhZrLXM25_yq42yPcYb/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institute, institute gets its resources from grants and funds provided by government and fee as prescribed by the government collected from the students.

Institution is committed towards the optimal utilization of resources. Institute utilizes its resources for the purposes on priority basis to get rid of wastage. Being a government institute, institute has to meet its expenditure of different heads under the budget provided by the government for those heads respectively. Institution gathers the funds from government and utilizes those funds at optimum level. Staff and students obey the policy of conservative utilization of resources. Wastage of Power is avoided by switching off fans

and lights when not necessary. Using electronic copies instead of hard copies up to possible extent to curtail the printing and stationary wastage. Drinking Water wastage avoided by tap system

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/12hYd6fZooMbBEAktJmw-e8D6nL3xGg_f/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays an important role in designing and implementing strategies and plans for quality enhancement. In order to enhance the quality of the institution in all spheres, various qualities initiated by the IQAC of the institution are as under.

All the faculty members are participate in orientation courses, Refresher courses, FDPs, workshops, seminars to the Teacher -Learning process and research.

Teachers with Ph.D are encouraged to publish research papers in various UGC listed journals.

Several skill enhancement courses are introduced by the university in various subjects and students are free to choose any one course as per the respective stream according to CBCS system and they are strictly implemented by the college.

College has started new certificate courses in association with networking academy to enhance the technical skills of the students, regular meetings under the chairmanship of the principal and suggestions are taken from all the stakeholders for improvement and better implementation of curriculum.

All the teachers are encouraged to use ICT tools for an effective teaching - learning processes to the students.

All the departments are encouraged to do extension activities, observe commemorative days, conduct guest lectures, choose best

practices and deliver extension lecturers.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1VyUzd5Ns B4neevHa64TuAhSlsgm539j1/view?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meetings of the IQAC ensure that scope of improvement in all possible spheres of college both academic and administration.

Teaching and learning process is reviewed by way of the results of students and feedback collected from students on curriculum design and teacher performance.

1. The regular monitoring of the classes improves the punctuality of class work.

2. Teachers conduct remedial classes for academically backward students.

3. All the departments prepare course outcomes and that was made known to the students and seeks to achieve the out comes with proper plan of action.

4. The principal keeps vigilance on the completion of syllabus and regarding the quantum of syllabus completed regularly.

5. IQAC instructs the related committees to conduct awareness programmes on gender issues, IPR and ethics.

The student feedback norms:

1. After evaluating the feedback from students evaluated with low performance, is instructed accordingly.

2. All the students are allowed to give feedback on faculty.

3. Feedback is collected from all the stakeholders helps in

proper identification of the target areas.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1GIIf_QGe 9gvqffh5h5d1qcumhTPPBQl6/view?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) — B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1LZMiKqdr ZRsZlYzFRzt-5OQB8sLR2SFD/view?usp=sharing
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The VKV Government Degree College, Kothapeta, has 11 women employees out of 24 are teaching and 2 are non-teaching. We have 230 girl students during the academic year 2022-2023. Women Empowerment Cell of our college has well planned for all round development of girl students and women staff members.

Women Empowerment Cell of the college takes care of safety and security of girl students and women employees. It looks after their amenities and maintenance of girl students. The Women Empowerment Cell organizes gender sensitive campaigns, seminars and workshops in order to protect their rights. Girl students are periodically motivated and strengthened to face and handle emergency situation. A complaint box is provided in the campus for students to drop complaints, if they experience any inconvenience in the college. The college conducts counseling sessions to girl students about their health, handling eve teasers, the event of early marriage by inviting experts from the departments of medical, police and law. The women development cell takes initiative to down load DISHA app in both women staff and students mobile phones with the help of police department. Every week a women police came to the college to monitoring and counseling the students. She will address student's grievances through women development cell.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1eUFDVSdI N7N7XJWAXAJRGF_PY95U1HdU/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1eUFDVSdI N7N7XJWAXAJRGF_PY95U1HdU/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

Hazardous chemicals and radioactive waste management.

The VKV Government Degree College, kothapeta has mechanism for waste management in three way i.e solid waste management, Liquid waste management and E-waste management. The college prime concern is waste-management in the campus to minimize the usage of paper or water. Where waste is inevitable and unavoidable is managed through either deposited safely or recycled successfully in the form of three types of waste management.

Liquid-waste management: Liquid wastes are channeled from departments, Labs to plants.

Solid Waste Management: The solid wastes in the college are carried by using waste papered disposables. The waste in the college is deposited in dumping baskets available in the campus and was collected by the punchayathi workers safely.

E-Waste Management: The E-waste like electrical and electronics equipments which are un-reparable and useless are safely placed in a room and that need to be disposed to nearby E-waste managing units by following proper way and means.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1yOjAA3sjuD sHGIGoXaHp5QQPpGc8PrO1/view?usp=sharing
Any other relevant information	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Eco-club in the college conducts various activities to built and promote environmental protection, and to development values among the staff and students. The staff and students presentation along with multilingual cultural programs on the occasion of various regional festivals such as Teachers Day, Fresher's party and National festivals like Independence Day, Republic Day, women's day, voters' day, World Literacy Day etc., to create good environment and relation among the students that lays much emphasis on social harmony and awareness of the rich heritage of our country while at the same time inculcates collaborative work environment and hone organizational and leadership skills. To make all the students as responsible citizens the inspiring and motivational lecturers by eminent personalities in the field of social and communal harmony, National integration are arranged in the

college. The college has infrastructural facilities to arrange activities for the physical development of students. Students are encouraged to join the different Social outreach Units of the College to actively work with people from diverse socio-cultural backgrounds with an aim of improving society and make a better tomorrow. Through all the said activities our institution provides peaceful environment and harmony towards cultural and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The VKV Government Degree College undertakes various efforts to sensitize the students and employees of the Institution of their constitutional obligation. During the commencement of each session, the Principal of the College delivers an Orientation Lecture to the new batch of students to make them aware of the core values and ethics of the Institution. The address highlights the need of maintaining harmony amongst all diversities, in developing scientific temper, humanism and spirit of enquiry. Values like empathy, compassion, respecting diversity, cooperation, coexistence are highlighted by the Institution so that these qualities get inculcated amongst all and help in self enhancement. Commitment to such values instills confidence, self-control, adaptability, motivation, optimism and truthfulness in the character and personality of the students. The students earn practical knowledge about the obligatory and discretionary functions of the Corporation and rights of the citizens. The NSS unit of the College organizes different kind of activities and teaches the students the importance of giving back to the society by believing in the principle of equality and societal justice. The College encourages the student's participations help in instilling positive qualities among the students like leadership, tolerance, problem-solving and help in developing innovative thoughts on contemporary issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To develop cultural and religious feeling among the faculty and students the commemorative days, events and festivals are celebrated in our institution like Independence Day, Republic Day, Birth/Death anniversaries of the great Indian personalities. The Institution celebrates the birth and death anniversaries of great freedom fighters of our country to commemorate their services and sacrifices and also to develop spirit of courage and commitment among the students. The competitions like essay writing, Quiz and debate are conducted

for students. The public representatives are invited in these occasions to address the gathering followed by prize distributions and singing of patriotic songs by students

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice:

"Mentor – Mentee System"

1. Objects of the practice:

- **To promote mentor – mentee system in the college.**

1. Context:

It is established in the college for the welfare of the students to monitor their attendance, progress in learning, result and to address their difficulties and needs.

1. Practice:

It is established in the college by appointing students mentors among the teaching faculty. Each student mentor will be allotted around 15 to 20 students with respective subject teaching faculty

1. Evidence of success:

Many students have been benefitted with mentor – mentee system in the college. Students can freely express their feelings about study, learning system, student supporting services

available in the college

1. Problems encountered and resources required

Apart from regular stipulated work, faculty will take another responsibility by implementing this mentor – mentee system.

1. Brief Notes:

It is necessary to implement mentor –mentee system in the college to monitor and address the desires of the students for their well being.

1. Title of the practice:

"PG Entrance coaching for final year students"

1. Objects of the practice:

- To create awareness among the students for PG education in the college.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The VKV Government Degree College providing Student Centric Education.The Institution takes more interest in women empowerment through conducting various cultural and social activities. The Institution provides financial assistance for the poor and meritorious students. As part of Admission drive IQAC of the college conducted campaign programs at nearby Junior colleges to increase admissions. We have adequate play ground with indoor game facilities such as Chess, Carom and Cricket ground, Volley ball court, Ball badminton as outdoor games. An adequate gymnasium is also facilitated by the college for the students to develop their physical strength and

fitness. Many students of our institution had participated in the university, district, and State Level competitions conducted by various government authorities. The Institution conducted Swatch Bharat on our campus. The Social activities of NSS special camp of the Institution had a special recognition in the society. College campus is located in the heart of the town nearer to the bus station which facilitates easy access to the students and staff. More number of Girl students are interested to take admission into our college. Well-equipped laboratories make the college distinctive amongst its competitors. Our college secured above 80 percent intake capacity in admissions.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The main objective of VKV Government Degree College is to provide student-centered education and strive for the all-round development of the student. Part of this is planning to design and implement a number of programs that required for students by the IQAC.

The IQAC of the college is arranging the periodical meetings to conduct various activities of the college, organizing orientation to the teaching and non-teaching staff.

Women Empowerment Cell conducting counseling, conducting awareness programs with the Lady Gynecologist for girls nutrition and health issues, and conducting yoga programs..

Jawahar Knowledge Centre has planned to launch career guidance cell to give coaching in various subjects for students to training in PG Entrance and training in other competitive exams.

The college NSS unit has planned to conduct the Swachha Bharat program regularly in the college and nearby public places.

The Department of Physical Education has planned to train the students in sports such as volleyball, shuttle, chess etc. and encouraged to participate in competitions at the university,

state and national levels.

All the departments in the college are plans to observers National/international days, organizing Guest lectures, conducting extension activities.